

1. Collection Site Details

MONTH: _____	YEAR: _____
DEPOT NAME: _____	TODAY'S DATE: _____
YOUR NAME (Please Print): _____	SIGNATURE: _____

2. Please mark each box - Check (✓) if statement correct, or cross (✗) if attention needed

(Add comments underneath each space if needed)

<input type="checkbox"/> Tubskids and drums are in good condition	Total number of all tubskids on site (print) # _____
<input type="checkbox"/> All current staff have been trained by Product Care	Total number of drums on site (print) # _____
<input type="checkbox"/> Collection area is clean and organized	<input type="checkbox"/> Signs are clean, in place and readable
<input type="checkbox"/> Program promotional material available	<input type="checkbox"/> Depot is locked and secured after hours
<input type="checkbox"/> Collection site guidelines are available to staff	<input type="checkbox"/> No regulatory infractions received this month
<input type="checkbox"/> No spills this month reported	<input type="checkbox"/> Spill kits (HHW complete, ready for use)
<input type="checkbox"/> If yes, they were reported to Product Care (provide date and circle how they were submitted below)	<input type="checkbox"/> If no, complete section 3 below
Date: _____ Emailed / Faxed	

3. Need spill kit / safety materials?

- Either call the number below or tick your required material (you cannot order more than what is indicated below)

<input type="checkbox"/> Disposal Bag x 1	<input type="checkbox"/> Universal Spill Socks 2' x 4'
<input type="checkbox"/> Oil Pads x 50	<input type="checkbox"/> Eye Wash Bottle x 1

4. Need promotional materials?

- Order online productcare.org/promotional-materials/, call the number below, or select the material and circle your quantity

<input type="checkbox"/> Product Information	<input type="checkbox"/> Guidelines: HHW	<input type="checkbox"/> Guidelines: Paint
<input type="checkbox"/> Rack Cards (50 / 100)	<input type="checkbox"/> Poster (1 / 2 / 3 / 4 /	<input type="checkbox"/> Collection Site Sign (1 / 2)

5. Other: Please provide any additional comments:

Forms may not be current due to changes in processes, regulations and procedures. Updates will be provided to your collection site as required and posted on www.productcare.org. Please ensure you are using the most updated version of this form.

Effective April 2018