

## COLLECTION SITE APPLICATION FORM

Please complete the following application form to apply to become a collection site for a product stewardship program. Requirements to collect materials for each program are provided in Section B of this application. Images of the various collection containers are shown in Section C of this application.

### SECTION A: APPLICATION FORM

BUSINESS INFORMATION			
Date OF APPLICATION:			
Depot Name:			
Legal Name :			
Legal/Office Address:			
City:		Postal Code:	
Phone:		Fax:	
Office Email:			
Office Contact Name :			
Depot Type (municipal, regional district, non-profit, private, bottle depot, etc.):			
Site Address:			
City:		Postal Code:	
Phone:		Fax:	
Site Email:			
Site Contact Name:			
Hours of Operation:			
Business Number:			

COLLECTIONS			
<b>This site currently participates in:</b> <input type="checkbox"/> Paint <input type="checkbox"/> Paint Share <input type="checkbox"/> Lights (NS/NB/PEI Only)		<b>Site applying for the following program(s):</b> <input type="checkbox"/> Paint <input type="checkbox"/> Paint Share <input type="checkbox"/> Lights (NS/NB/PEI Only)	
Are you affiliated with any other stewardship programs, and/or are you intending to be in the future. If yes, please list which recycling programs.		YES	NO
		Programs:	
Fee charged for collection or drop off?		YES	NO
Drop off area staffed? Drop-offs MUST be supervised. No self-drop system		YES	NO
Open to the general public? If not, advise who will only be able to drop off materials.		YES	NO
SITE CAPACITY			
Approximate area (square feet) of inside & outside space available to participate in the program(s)?		OUTSIDE SQ FT:	
		INSIDE SQ FT:	
SITE CONDITIONS			
Loading / Unloading			
Loading facilities (loading dock, ground loading, etc.)? If loading docks, how many?			
Loading Equipment (pallet jack, forklift, bobcat with forks, etc.)?			
Space for truck loading / unloading. What size truck is best for the site? (truck and pup, 48' truck and trailer, 5-ton van, etc.)? if other, please list			5-ton van
Other:	Small truck & Pup trailer	48' truck and trailer	

Surface type (gravel, cement, asphalt, etc.)?		Storage Area :			
		Loading Area :			
<b>SITE STORAGE &amp; SECURITY</b>					
Is site secured?		YES	NO	Type of security:	
Storage:	INDOOR	OUTDOOR		Storage Area Locked:	YES NO
If outdoor, weather protection:		YES	NO	Storage area fenced in?	YES NO
Type of fencing:					
<b>OTHER</b>					
If you rent or lease, have you confirmed with your landlord /property manager that use of this site for this purpose is authorized?				YES	NO N/A
Have you confirmed with the city that use of this site for this purpose is authorized?				YES	NO
<b>Pictures are required that show the site including entrance, building entrance, collection area(s), loading/unloading areas, parking lot, etc.</b>					
<b>WHY ARE YOU INTERESTED IN THE PROGRAM (select one or more)?</b>					
<input type="checkbox"/> Increased Sales		<input type="checkbox"/> Corporate requirement		Other: _____	
<input type="checkbox"/> Environmental		<input type="checkbox"/> Goals/Initiatives		_____	
<input type="checkbox"/> Foot Traffic		<input type="checkbox"/> Customer Convenience		_____	

## SECTION B: PROGRAM REQUIREMENTS AND INFORMATION

For more information: Contact [recyclingservices@productcare.org](mailto:recyclingservices@productcare.org) (Phone: Lori x 202 or Chloe x 235)

PROGRAM	INCLUDED PRODUCTS	STORAGE REQUIREMENTS	SPACE REQUIREMENTS	EQUIPMENT PROVIDED	OTHER REQUIREMENTS
<b>Paint</b>	Architectural paints and coatings and paint aerosols (consumer, industrial, automotive, craft)	Secure and dry (cover preferred) inside or outside storage, paved area for bins (unless forklift available)	78"x78" footprint per tubskid or associated tubskid stack	Tubskids, drum (if applicable), spill kit, signage, guidelines and rack cards	Pallet jack or forklift
<b>PaintShare</b>	Acceptable Latex and Alkyd paints and coatings between 1 litre and 25 litres in GOOD condition and appear to contain liquid are given away (leftover, reusable)	Indoors or outdoors (with weather protection) in a visible and easily accessible area that can be always seen by staff and does not interfering with regular operations	Shelf, cart or table to keep the reusable, leftover paint on	Signage, guidelines, liability tracking forms and labels	Must also collect Paint
<b>Lights (NB/NS/PEI Only)</b>	All lighting products including lamps, ballasts and fixtures (residential and ICI use)	Secure and dry inside or outside storage		Bulb & 4-8ft collection boxes, tape, shrink wrap, signage, guidelines and rack cards	

## SECTION C: COLLECTION CONTAINERS

**Paint Tubskid**



48"x42"x30"

**Paint Aerosol Drum**



205L Drum

**Paint Share Storage**



Varies depending on space available

**Residential Light Recycling Box (Bulbs)**



23"l x 20"h x 23"w

**Residential Light Recycling Box (5'-8' Tubes)**



96"l x 10"w x 10"h

**Residential Light Recycling Gaylord Box (1'-4' Tubes)**



48"l x 12"h x 12"h

**Commercial Light Recycling Gaylord Box (1'-4' Tubes)**



48"l x 40"h x 52"h (including pallet)