



# BC PAINT & HHW MONTHLY COLLECTION SITE INSPECTION FORM (HHW Metal Bin)

MONTH \_\_\_\_\_

YEAR \_\_\_\_\_

**SEND COMPLETED FORM AT MONTH END TO:**

**Email:** [bcospaint@productcare.org](mailto:bcospaint@productcare.org)

**Fax:** 604.592.2982

**Mail:** 7781 Vantage Way, Delta, BC V4G 1A6

**Please mark each box – check (✓) if OK or circle (O) if attention needed**

Number of tubskids (T) and drums (D) on site:				<input type="checkbox"/> Tubskids and lids are in good condition
	<b>Paint</b>	<b>Paint Aerosol</b>		<input type="checkbox"/> Spill kit complete and ready for use
<b>Full</b>		(T)	(D)	<input type="checkbox"/> Both Paint and HHW signs are clean, in-place, and readable
<b>Empty</b>		(T)	(D)	<input type="checkbox"/> Collection area is cleaned and organized
<input type="checkbox"/>	Guidelines are available to staff			<input type="checkbox"/> Both Paint and HHW brochures are available
<input type="checkbox"/>	All current staff have been trained and tested			<input type="checkbox"/> Collection site is locked and secured after hours
				<input type="checkbox"/> PaintShare Forms & Labels available (if participating)

**HHW METAL BIN UNIT:**

Number of tubskids (T) and drums (D) on site:				<input type="checkbox"/> Metal Bin lids and shocks are in good operating condition
	<b>Flammable</b>	<b>Other Aero</b>	<b>Pesticide</b>	<input type="checkbox"/> Hinges do not have any cracks
<b>Full</b>		(D)	(D)	<input type="checkbox"/> Ramp (if applicable) is in good condition
<b>Empty</b>		(D)	(D)	<input type="checkbox"/> Class 3 Placard on metal bin unit is clean, in place and readable.
<input type="checkbox"/>	There are a minimum of 6 (six) unused bags of absorbent			<input type="checkbox"/> Class 2 and Class 6 labels on the drum holders are clean, in place and readable
<input type="checkbox"/>	\$10 Gasoline vouchers on hand			<input type="checkbox"/> Safety goggles, boot covers, aprons and chemical resistant gloves are available and in good condition
<input type="checkbox"/>	Eyewash station available			<input type="checkbox"/> Fire extinguisher is properly mounted, charged and ready for use
<input type="checkbox"/>	Spill kit is complete and unused			
<input type="checkbox"/>	Drum attachment opens properly			
<input type="checkbox"/>	Padlocks available for locking the bin			

**FLAMMABLE/PESTICIDE PACKING:**

<input type="checkbox"/> Flammable tubskid is properly sorted	<input type="checkbox"/> Absorbent used in flammable tubskids and pesticide drums
<input type="checkbox"/> Pesticide drum is properly sorted	<input type="checkbox"/> Products in <u>all</u> tubskids/drums are packed tightly and upright
<input type="checkbox"/> Gasoline containers placed upright in the bottom of the flammable tubskid	

Please provide comments on the above items that have a cross (X). Also please list any items you need. If already requested, please note date and method used so we can follow-up:

Promo Materials can now be ordered online at <https://www.productcare.org/service-partners/promotion-and-education/>

**Employee:** \_\_\_\_\_  
*Please Print*

**Today's Date:** \_\_\_\_\_  
*Please Print*

**Depot Name:** \_\_\_\_\_  
*Please Print*

**City:** \_\_\_\_\_  
*Please Print*