

Product Care Association



Pesticide, Solvent and Fertilizer Claim Reporting and Updates Webinar

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Ontario Product Care Associates

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Pesticide, Solvent & Fertilizer (PSF) ISP

- Product Care Association (PCA) was approved by WDO board on October 28, 2015 to manage waste Pesticides, Solvents and Fertilizers (PSF) materials in Ontario
- On April 1, 2016 PCA assumed 100% of the PSF supply chain from Stewardship Ontario
- There is no change in how municipalities collect PSF materials at household hazardous waste (HHW) depots or events
- Municipalities will submit claims to PCA for PSF material services which occur on or after April 1, 2016 from municipal HHW depots and events
- Municipalities will report PSF claims to PCA in a similar fashion as commingled aerosols
- **There will be no change to how Paints & Coatings and Aerosols are claimed to PCA**



PSF Lab Packs

- Commingled PSF reimbursement will be based on current labpack factors applied to the PSF service pricing provided by each municipality.
- 2016 PSF lab pack factors were provided to PCA by Stewardship Ontario

2016 Municipal Lab Pack Factors			
	Pesticides	Solvents	Fertilizers
Municipal LP Share	83.79%	86.45%	76.34%
PCA LP Share	16.21%	13.55%	23.66%

- PCA will be conducting lab pack studies to determine 2017 factors for each commingled material PCA manages

PCA Reporting Portal Upgrades

- On or after June 1, users will be able to claim for PSF materials directly in PCA's reporting portal or download and submit the new PSF spreadsheet
- The portal will be more intuitive to help with claim submissions and also feature improved functionality
 - When making a claim, users will no longer need to enter the Program
 - Service Type Restrictions
 - Municipalities will only be able to submit claims for Comingled Materials or Events, and the portal will not upload other Service Types from the spreadsheet. This will limit the number of submission errors.
 - All blank cells must be filled in before submitting



PCA Reporting Portal Upgrades

- The portal will be more intuitive to help with claim submissions and also feature improved functionality (cont'd)
 - Material Category – This field has been updated to include Pesticides, Misc. Organics (Solvents) and Fertilizers.
 - Weight – The net scaled weight that is provided to you by your service provider after materials have been weighed off site or have been weighed at your collection site. The portal will highlight the weight cell if the weight variance is too high or low based on the material type and number of containers.



PSF Submission Process

- A temporary link to the spreadsheet was emailed to municipalities May 3rd
- This spreadsheet can be uploaded to the reporting portal on or after June 1 to claim for PSF materials
 - Using this spreadsheet is optional if you would like to track and pre-populate your PSF claims ahead of the June 1 portal launch
 - This spreadsheet will be permanently available for download in the reporting portal on June 1.
- Users may also submit claims directly into the reporting portal on or after June 1



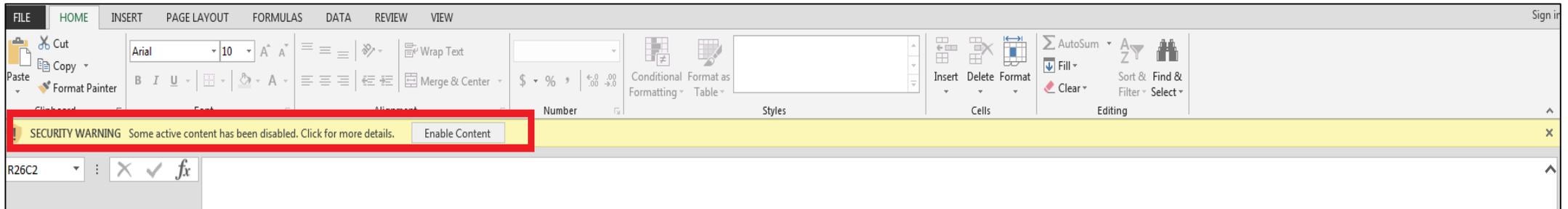
April and May PSF Submission Process

- Submissions for PSF materials that were collected before June 1 must be made in two different submissions (two different spreadsheets), one submission for April and another for May.
 - Submissions that contain claims for both April and May will not be accepted and will require re-submission
- Once the spreadsheets have been filled out, save them on your computer and submit them on or after June 1
- PCA will review and validate April PSF claim first; once approved, PCA will pay these claims immediately
- May PSF claims will be reviewed and validated; once approved, PCA will pay based on N30 day terms



PSF Claim Process

1. Download and save the temporary PSF upload spreadsheet (emailed link to all municipalities)
2. Open the temporary PSF upload spreadsheet and enable macros in the yellow ribbon before entering any claim information. This must be enabled for the spreadsheet to function correctly.



3. Enter your claim information by following the column headings.

PSF Claims After June 1

- After June 1, the same “temporary” spreadsheet will be permanently available for download via the reporting portal
- June 2016 submissions and beyond can contain claim lines for all materials covered under PCA programs.
 - Different submissions are not required for different materials
- On or after June 1, users may use the upload spreadsheet or key directly into the reporting portal for PSF claims, as well as Paints and Coatings
- Effective June 1, users must download the latest version of the upload spreadsheet available via the portal
 - This template in the portal will have updated information as well as minor changes to improve performance.



Demonstration



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