



## MHSW Transporter and Processor Audit Checklist

Company Name: \_\_\_\_\_

Check one of the following for which the Audit is being performed

Transporter: \_\_\_\_\_ Processor: \_\_\_\_\_ Both: \_\_\_\_\_

Please Initial if you are in Compliance with the following Standards:

Standard	Initial	Comments
1		Possess a valid Mobile CofA or ECA (Only applicable to Service providers holding Events)
2		Comply with the Environmental Protection Act
3		In compliance with the Dangerous Goods Act. Including Canadian Standards Association (CSA) and TDGA Drum Standards (as applicable)
4		Registered with Ontario Hazardous Waste Information Network (HWIN) (as applicable)
5		Compliance with O.Reg 347 requirements (as applicable)
6		Compliance with Environmental Standards Act
7		Compliance with Occupation Health & Safety Act
8		Compliance with Workplace Safety & Insurance Act
9		Maintain an Occupational Health & Safety Program - Training to employees - Personal Protection Equipment (PPE) - Hazardous Mechanical Processes
10		Compliance with Canadian Labour Code
11		All non-processed MHSW must be stored in a secure area. Quantities stored cannot exceed 60 days average supply at any give time.
12		In Compliance with the Federal Government's Export & Import of Hazardous Waste Management Material Regulation
13		Transporters are required to maintain auditable records of program materials transported, stored at a bulking facility and records of bulk moves to a Product Care approved Processor.
14		Processors are required to maintain auditable records of processing methodology including if materials are shipped for further processing prior to sending for final processing. Quantities, timing, and destination of processed material must be recorded.
15		Any Transporter, Processor, or Sub processor must be in compliance with Product Care's Tranporter and Processors Standards



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Please Submit Documentation showing compliance with the following Standards:

	Standards	Submit	Comments
16	Possess a valid MOECC Environmental Compliance Approval (ECA) or Certificat of Approval (C of A)(as applicable)		
17	Possess a Valid Business License		
18	Required to Carry a minimum of \$5,000,000 General Liability Insurance on all: - Vehicles transporting MHSW - All Faciltities used to store MHSW - All facilties processing MHSW Product Care Association must be listed on the policy as an additional Insured Party.		
19	WSIB Clearance Certificate		
20	Coporate Commitment to the Environment. Management Letter		
21	Transporters must carry \$2,000,000 in Liability Insurance		
22	Processors must carry \$5,00,000 in Liability Insurance		
23	WMHIS Compliance, including WMHIS Training		
24	Required to have an Emergency Response Plan & Maintain record of staff training program. - Spills - Fires - Medical Events		
25	All Vehicles used to transport MHSW must have an enclosed cargo area & must have a valid CVOR (commerical Vehicle Operator Registration		

**Manager Responsible for MHSW Program**

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Company's Senior Executive**

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_