

PaintReuse Program Standards and Guidelines

Welcome to the PaintReuse Program

A unique feature of Product Care Association (PCA)'s paint stewardship program is PaintReuse (PR), where leftover paint collected at municipal depots is offered free of charge to residents. Along with being the most cost-effective and energy-efficient alternative for handling leftover paint, Paint Reuse puts paint where it belongs – on buildings, walls, and fences – and diverts it away from our sewers and landfills. Leftover paint is given away on an as-is, as-available basis.

PaintReuse Program Benefits

- Provides a “free” product to residents
- Provides participating municipalities with a fixed rate per container of eligible paints and coatings given away through the program
- Contributes to increased waste diversion
- Helps keep liquid paint out of the landfill
- Reduces energy consumption and greenhouse gas emissions exerted during waste transportation and processing.

PaintReuse Program Opt-in

Municipalities may opt-in to the PR program by completing the PaintReuse agreement amendments and returning the signed agreement to PCA. A municipality is considered part of the PR program only once the agreement amendments are executed.

Municipalities may choose to implement a PR program at one or more of their Household Hazardous Waste (HHW) depots. Municipalities that opt-in will be responsible for the set-up, operation, and on-site management of PR programs at their HHW depots and must follow program standards and guidelines.

Eligible Paints and Coatings for Reuse

Eligible container sizes for the PR program will be 3.78L cans and 18.9L pails, which must be at least half-full. Municipalities may choose to make smaller container sizes available through their PR program, but they will not be compensated by PCA for these other sizes. PCA is committed to supporting a PR program for products falling under the [paints and coatings program definition](#) (not including aerosols). PCA recommends that municipalities use the following guidelines to assess which items qualify under the PR program:

- The product is clearly a paint/stain/coating material
- The product is in its original container and the original label is intact
- The container is in good condition with no large dents, no exterior damage or no significant exterior rust
- There is no mold growing on the outside of the container

- Based on available information, contents inside the container are not contaminated, sludge or solidified (Note: municipalities are **not** expected or encouraged to open containers; however a municipality can easily determine if materials have solidified with a gentle shake of the container)
- Container contents are at least ½ full
- The container size is equal to or greater than 3.78L and equal to or less than 18.9L
- The product is not an aerosol (aerosols are not included in the PR program)

Compensation

PCA will pay Municipalities a fixed rate per container of eligible paints and coatings given away through their PR program. PCA will not pay for any other costs associated with the collection or distribution of paints and coatings for reuse or for the on-site management and operation of the PR program.

PR Facilities, Operation and Sorting

PCA does not dictate or require specific space and facility requirements. Facility and operational decisions will be left to the municipality. However, PR services must meet the program Collection Site Standard.

Municipalities may operate the PR program year-round, seasonally or intermittently.

PCA will not prescribe sorting and shelving requirements and will leave this up to the discretion of the municipality.

Liability

PCA will not make specific liability requirements on behalf of municipalities. PCA is not responsible for any harm or damages that may occur from the management, operation and/or reuse of paints and coatings under the PR program. PCA recommends municipalities utilize a liability waiver and clearly communicate to the public that materials reused through the PR program are used at the residents' own risk and are provided on an as is, as available basis. It is up to the municipality to decide the necessary liability requirements for the PR program they manage and operate.

Tracking and Reporting

Paints and coatings in the reuse stream must be accurately tracked by municipalities and reported to PCA in the PCA Service Partner Reporting Portal for reimbursement.

On-site tracking for PR may be achieved in a number of ways based on the collection site set up; however, every municipality participating in the PR program must complete the [PR Program Reporting Form](#) and provide sufficient supportive documentation from the collection site so that PCA can accurately validate and verify monthly PR claims made. Supportive documentation may vary from municipality to municipality. It is important that the municipality and PCA discuss the on-site tracking method in advance to ensure that claims can be validated. Supportive documentation could include:

- Forms completed by the resident or municipal staff which account for the amount of material given away through the PR program in a given month
- A tracking log of what is put out for reuse and what is taken away for the month
- A tracking log which weighs PR program material in and out of the site

The [PR Reporting Form](#) is an excel spreadsheet that a municipality will complete on a monthly basis for the PR claims. The spreadsheet is designed to summarize PR claims for each site as well as provide a standard conversion for all municipalities between containers and kilograms which are both required in the portal.

PCA requires municipalities to report, in the portal, both the number of reimbursable containers and kilograms (see “Eligible Paints and Coatings for Reuse” section above) given away through the PR program each month using the PR Reporting Form.

PR claims can be made in the same submission as other commingled claims that the municipality may submit to PCA in a month.

Detailed reporting instructions for the PR program reporting are provided the [PCA Reporting Portal Guide](#).

Claims should be submitted within 30 days of the month end, either at the same time as claiming for other PCA program materials or separately. PCA will verify the supporting documentation for each PR claim submitted. Paint Reuse claims submitted 90 days after the month in which the service occurred will not be honored.

Claim Approval and Payment

PR claims will be verified, approved and paid according to the PaintReuse amending agreement.