MANITOBA PAINT RECYCLING PROGRAM

Collection Site Guideline Supplement

April, 2013
1. **Purpose of these Guidelines**

All transportation of paint and other designated materials require a manifest to be completed for transport. The transporter will always provide the manifest, but it is part of your responsibility to ensure it is completed correctly.

This supplement is meant to illustrate how to complete a manifest for transport.

1.1. **Additional Information Contact**

For more information regarding this program, or if you have any questions after reading this manual, please contact:

Brent van Beusekom  
Product Care Association  
12337 82A Avenue  
Surrey, BC V3W 0L5  
Tel: (604) 592-2972 or Toll-Free 1-877-670-CESA (2372) ext. 213  
Fax: (604) 592-2982  
Email: contact@productcare.ca

2. **Section A**

2.1. **Generator Information**

Section A is your depot information. As shown in the attached images, you must fill in your Manitoba Generator Number (MBG), business name, complete address and telephone number.

**NOTE:** If you are unsure what your MBG number is, please contact Product Care Association.
2.2. Consignee Information

The next part of section A is the consignee portion. This will most likely be pre-printed on the manifest. In the event that it is not pre-printed, the consignee will always be Miller Environmental Corporation as in the example. The information can be copied directly from the attached image of a manifest for the consignee information.

2.3. Shipping Information

The final part of section A is the material information. This may be pre-printed as well, but if it is not, please follow these instructions.

As per the attached images, you must enter the shipping name and information for the material.

<table>
<thead>
<tr>
<th>Material</th>
<th>Prov. code</th>
<th>Shipping name</th>
<th>Class</th>
<th>UN number</th>
<th>Packing group</th>
<th>Units</th>
<th>Codes</th>
<th>Phys. State</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paint (tubskid)</td>
<td>145I</td>
<td>PAINT RELATED MATERIAL</td>
<td>3</td>
<td>UN1263</td>
<td>II</td>
<td>L</td>
<td>07</td>
<td>L</td>
</tr>
<tr>
<td>Aerosols (drum)</td>
<td>331I</td>
<td>AEROSOLS</td>
<td>2.1</td>
<td>UN1950</td>
<td></td>
<td>L</td>
<td>01</td>
<td>G</td>
</tr>
</tbody>
</table>

**NOTE:** The packing group for Aerosols is intentionally left blank. Do not enter any symbols in that space.

Use the table above as a reference and enter the number of containers you are shipping of each type. Each tubskid shipped is 432 litres under the ‘quantity’ section, and each drum is 80 litres.

Lastly, enter the emergency response telephone number in the ‘special handling section’ in the bottom right corner of the manifest.
3. Section B

Section B is the Carrier information. As shown in the attached image, the driver will complete this section and sign-off.

4. Section C

This section is left blank, the consignee (Miller Environmental Corporation), will complete this section once the material has been delivered to their site.

5. Sign-off

Once everything on the manifest is complete, sign off at the bottom of the document. Take the top two copies of the manifest and provide the remainder of the document to the driver.

The white, top copy must be sent to Manitoba Conservation at:

Manitoba Conservation and Water Stewardship
Hazardous Waste Program
Suite160, 123 Main Street
Winnipeg MB  R3C 1A5

The green, second copy should be kept for your records for a minimum of 3 years.
<table>
<thead>
<tr>
<th>Page</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>J137 4876</td>
</tr>
<tr>
<td>B</td>
<td>2542921-8</td>
</tr>
<tr>
<td>C</td>
<td>2542921-8</td>
</tr>
</tbody>
</table>

**International Use Only**

Instructions for completion and distribution on reverse / Instructions pour compléter et distribuer au verso.
<table>
<thead>
<tr>
<th><strong>Generator Information</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Carrier information</strong></td>
</tr>
<tr>
<td><strong>C</strong> Consignee information</td>
</tr>
<tr>
<td><strong>Shipping information</strong></td>
</tr>
<tr>
<td><strong>24 hr. emergency number</strong></td>
</tr>
</tbody>
</table>